

Maintenance Request Form

Shane Co.

Date

Are you the original purchaser?

☐ Yes ☐ No

Contact Name

Purchaser Name (if different)

Contact Preference ☐ Text ☐ Call ☐ Email

Contact Phone Number

Contact Email Address

Type of request - Check all that apply:

☐ Clean and inspect (for warranty)

☐ Repair

☐ Upgrade/Trade

☐ Tack (2 or more rings together)

☐ Sizing – New size requested: _____

☐ Other*

Please explain what you wish to have completed (if other)*

Shipping Instructions:

1. Include the completed Maintenance Request Form in your package.
2. Package your item securely in a crush-proof box (no envelopes — padded or not).
3. Ship your package using FedEx or the carrier of your choice. Your package will first arrive at a secure Brinks facility before being transferred to our service center. Processing may take up to 6-7 business days.

Please ship items to:

ShaneCo.com c/o Brinks Inc.
2203 Uravan Street
Aurora, CO 80011

A signature will be required for return shipment

Questions - servicedept@shaneco.com
Call us at (866) 467-4263
Visit us online at ShaneCo.com

Is there another address that might be tied to this purchase?

This could help us locate your account — especially if the item was a gift or purchased when you lived at a different address.

☐ Yes ☐ No

If yes, please list the other address below:

Address to return your jewelry once completed

Street Address

Street Address

Apt, Suite, Unit (Optional)

Apt, Suite, Unit (Optional)

City

City

State

ZIP

State

ZIP