



Maintenance Request Form

Date:	
*Contact Name:	
*Phone Number:	Alt Phone Number:
*Email Address:	

*Required fields

Reason for return – check all that apply:

- Clean and inspect (for warranty)
- Repair
- Sizing
- Tack (2 or more rings together)
- Upgrade / Trade
- Other

Please explain what you wish to have completed (if other than above):

Address to return jewelry once work is completed (signature will be required for delivery):

Shipping Instructions:

Package your item, and if you have a copy of the certified appraisal, please include it. Don't worry, your warranty will not be voided if you don't have a copy of the appraisal.

Mail your package via the United States Postal Service Registered Mail, Insured, Return Receipt Requested. Insure it for the certified appraisal amount.

We will carefully inspect your jewelry and professionally clean it. If we discover any potential problems requiring attention, we will correct them free of charge.

Please ship to:

ShaneCo.com
c/o Brinks Inc.
2203 Uravan Street
Aurora, CO 80011